



## NAPA VALLEY YOUTH SYMPHONY

### **Artistic Director Job Description**

The NVYS Artistic Director primary responsibilities are to set an artistic vision for NVYS and conduct NVYS rehearsals Sundays late August to late May (non-tour years)/late June (tour year) and 4-5 concerts throughout the season. This is a part-time position, approx. 15 hours a week, with increased hours during concert weeks and decreased hours during the summer.

**REPORTING:** To Board of Directors

**PARTNERING:** With ED on Operations and Program Development

**MANAGING:** Orchestra Manager

### **CONDUCTOR**

- Conduct up to 30 rehearsals and 4 concerts (including BottleRock Napa Valley currently set for the Saturday of Labor Day weekend), or arrange for comparable substitutes, with approval from Board President and Executive Director.

### **PROGRAM DEVELOPMENT**

- Set artistic priorities for the organization and utilize available resources to realize those priorities, as they relate to core music education program, Concerts, Red Gala, and biennial tours.
- Create workshops, master classes and other educational programs if time and budget permits.

### **OPERATIONS**

- Manage day to day finances that relate to the artistic budget (i.e. coaching, music library, instrument acquisition). Create and modify budget with ED and approval of Board.
- Oversee and manage rehearsals and auditions, and all back of house activities related to concerts, Red Gala and special workshops (i.e. timelines, program notes, equipment booking, guest booking), with support of OM.

### **ARTISTIC ADMINISTRATION**

- Manage and hire all artistic personnel including Sinfonia Directors, coaches, guest musicians/conductors, NYCE Director, Bridge Director, and Orchestra Manager.
- Communicate artistic program direction and policy changes to all artistic staff and ED, assuring prudent details are communicated to musicians and parents in a timely manner.
- Actively recruit musicians by building relationships with community and regional music teachers and cultivate relationships with NVUSD music teachers.
- Plan and conduct/lead the fall retreat, along with the ED and OM, including activities designed to build rapport with and among student musicians.
- Provide oversight and input into chamber music and Bridge program managed by Head Coach.

## **ADDITIONAL**

- Create quarterly Artistic Director report communicating state of the program to Board at quarterly meetings.
- Attend annual board retreat or strategic planning meetings.
- Set artistic course, attend and co-lead biennial tour along with ED.

**COMPENSATION:** This is an exempt position \$20,000-26,000 annually.

**BENEFITS:** Flexible work from home on non-rehearsal days and decreased work hours during the summer.

## **SKILLS AND COMPETENCIES**

- MA in Conducting or equivalent experience
- Experience and commitment to music education with youth
- Commitment to and experience with diversity, equity and inclusion, especially in recruitment and retention of new members/coaches/staff, creating a welcoming environment, programming, etc.
- Ability and enthusiasm to “think outside the classical music box” to create dynamic and inspiring music education programs that engage diverse youth and audiences.
- Ability to adapt and be flexible
- Self-driven and proven ability to manage workstreams independently
- Communicate effectively and timely with parents, youth, staff, ED and Board
- Willing to hear diverse viewpoints and perspectives
- Value teamwork, communication, and community
- Strive to improve programs from one season to the next

## **TO APPLY**

Please send your resume and 2-3 conducting videos by **SUNDAY, MAY 23** to NVYS Executive Director, Shelley Surh at [ssurh@nvys.org](mailto:ssurh@nvys.org).

## **ABOUT US**

Napa Valley Youth Symphony (NVYS) was founded in 2003 by a small group of parents in the Napa Valley and conductor Ming Luke. The organization has grown from 33 students to 75 plus, and one premier orchestra to two ensembles; Sinfonia, our training orchestra for advanced beginners, and NVYS, our premier orchestra for more advanced players. We also have the Napa Youth Chamber Ensemble, our chamber group, and the Bridge ensemble which offers additional coaching for students wishing to build skills to move from Sinfonia to NVYS, both led by our head coach, Yasushi Ogura. We also host an annual Chamber Camp at the Jarvis Conservatory in August. NVYS tours every other year domestically and internationally in June-early July. We primarily recruit and serve youth 8-18 years old who live in the Napa Valley. We value and actively support diversity, equity and inclusion in all areas of our organization.

## **OUR MISSION**

The Napa Valley Youth Symphony provides young musicians from diverse backgrounds exciting opportunities for personal and artistic growth through challenging and inspiring rehearsal and performances in a professional environment, while enhancing our community educationally and artistically.