

## **The Los Angeles Philharmonic Association is currently seeking a: Graphic Designer/Production Artist**

Founded in 1919, the Los Angeles Philharmonic Association presents, and promotes the performing arts in its varied forms at the highest level of excellence to a diverse and large audience, at Walt Disney Concert Hall, the Hollywood Bowl, and The Ford.

### **Position Summary:**

The Graphic Designer/Production Artist, reporting to the Art Director, is responsible for the design, planning, and production of Marketing and institutional materials. Their work should reflect the LA Phil's spirit of innovation and communicate the brand to a variety of constituents.

### **Position Elements:**

- Under supervision of the Art Director and Creative Services team members, you will support the design team with their project needs, manage the design of assigned projects, prepare assets for final delivery, and archiving assets.
- Design of original and existing marketing assets in support of initiatives and LA Phil concerts at Walt Disney Concert Hall, the Hollywood Bowl, The Ford, and Beckmen YOLA Center.
- Deliverables include but no limited to: digital and print; postcards, web banners, e-flyers, and in-venue digital screens and signage. Duties also include resizing of assets and imagery, color correction, and layout.
- Creative emphasis on institutional initiatives to support the Social Media, Promotions, Philanthropy, and Learning Teams
- Manage design process from concept development to creative direction to production-ready art. Duties include color correction, resizing of assets and imagery, design, layout, and press check
- Maintain LAPA brand throughout materials while integrating new creative ideas
- This role requires a high level of technical skills, self-motivation, organization, and problem solving
- Manage Photography and Image libraries for Creative Services

### **Position Requirements:**

- A minimum of 3 years of integrated graphic design experience, including direct mail, environmental design, online, and print. Knowledge of paper and inks required.
- Expert InDesign, Illustrator, Photoshop: Excellent production skills, including retouching, long-form text setting, and knowledge of styles and shortcuts
- A portfolio that demonstrates a modern design aesthetic and excellent use of typography
- Flexible attitude and the ability to remain calm under pressure in fast-paced, rigorous environment
- Good organizational and time management skills needed to manage multiple projects simultaneously
- Excellent interpersonal skills with the ability to effectively communicate with all levels of management
- Ability to remain flexible and adapt to changing priorities
- Passion for music. Familiarity with Classical music a plus
- Dedication and commitment to engage in and promote diversity, equity, and inclusion

within the staff, vendors, and within interactions with the surrounding community is a must

- Secondary language fluency is a plus

### **COVID Workplace Safety Requirements**

This position will require you to interact with employees, patrons, vendors and others who may or may not be vaccinated or recently tested. You will be required to wear personal protection equipment (PPE) required by the LA County Department of Public Health protocols and the LA Phil. You agree to comply at all times with the LA Phil's COVID-19 Prevention Plan, including testing and vaccination requirements.

### **How to apply:**

Complete the online application by clicking [here](#).

- Complete the application with all pertinent information.
- At the end of the application, a confirmation page will appear when your submission has been successful

The Los Angeles Philharmonic Association will consider for employment qualified Applicants with Criminal Histories in a manner consistent with the requirements of the FCIHO.

### **EQUAL EMPLOYMENT OPPORTUNITY POLICY**

The Los Angeles Philharmonic Association embraces and is committed to diversity and inclusion within our staff, musicians, guest artists, audiences, and surrounding communities. The Association does not discriminate on the basis of race, color, religion, religious creed (including religious dress and religious grooming), sex (including pregnancy, perceived pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, national origin, ancestry, citizenship, age, physical or mental disability, legally protected medical condition or information, genetic information, marital status, gender, gender identity, gender expression, military status, veteran status, or any other basis protected by federal, state, or local law. Consistent with the law, the Association also provides reasonable accommodation for disabled applicants and employees in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act, for pregnant employees who request an accommodation with the advice of their health care providers, for pregnancy, childbirth or related medical conditions; for employees who are victims of domestic violence, sexual assault or stalking; and for applicants and employees based on their religious beliefs and practices.