

The Los Angeles Philharmonic Association is currently seeking an: Associate Director, Collaborative Learning

Founded in 1919, the Los Angeles Philharmonic Association's mission is to perform, present, and promote music in its varied forms at the highest level of excellence to a diverse and large audience, both at the Walt Disney Concert Hall and the Hollywood Bowl. The Los Angeles Philharmonic Association is dedicated to continuing its pre-eminent status in the music world of the 21st century.

Position Summary:

The Associate Director, Collaborative Learning will be responsible for the conception and creation of programs related to “collaborative learning” within the LA Phil’s learning department. These programs include, but may not be limited to: concerts for families and students at Walt Disney Concert Hall; programs for young musicians – school orchestras, bands, individual musicians and young composers; pre and post concert lectures and talks/stand alone adult music education such as Music 101. Associate Director, Collaborative Learning is responsible for building and overseeing the budget for all programs in this area, connecting this area of the department with the social innovation area of Learning, and for appropriately assigning 2 full time staff to implement projects within each program. Working collaboratively with the Vice President of Learning and Associate Director of Social Innovation to contribute to the development of long term strategies for the Learning Department will be vital.

The Associate Director, Collaborative Learning, reporting to the Vice President of Learning, must effectively manage multiple complex partnerships that involve internal staff and stakeholders, as well as external partners and stakeholders including but not limited to: artistic planning and learning and community programs staff, LA Phil and YOLA conductors, LA Phil musicians, teaching artists, guest artists, music educators, community partners, school district and public officials with key responsibility for the following:

Position Elements:

- Program Creation and Development; Annually produce:
- 16 performances of five or more unique, fully scripted, cast, and rehearsed educational orchestra concert productions targeted for elementary and secondary school and family audiences each season
- Facilitate the vision and aesthetics of the LA Phil through its concerts for students and families
- Guide the development of prep materials and activities surrounding education concerts
- Set tone and goals for young musician training programs and adult education
- Develop appropriate evaluation, assessment, documentation and on-going analysis of programs
- Build key relationships with partners, artists, and collaborators
- Create language and communications about education programs for internal and external communications and marketing
- Build and oversee program budgets in the collaborative learning area, providing regular budget/financial analysis and appropriate reporting
- Staff Oversight
- Responsible for managing 2 full time staff, including leading the hiring, review, and termination processes when necessary
- Identify staff strengths and match them with appropriate project areas of programs
- Build annual workflow plans with staff and for staff with monthly updates and adjustments
- Motivate staff in this structure through creative assignments and delegation

- Collaboration/Strategy
- Develop key near and long term strategic priorities for the Learning Department Vice President of Learning and Associate Director of Social Innovation
- Collaborate on staff team building approaches and project planning
- Identify program areas within Learning to connect, share, and leverage resources
- Other duties as assigned which could include but are not limited to assisting Learning and Community staff and other educational and community engagement initiatives and related communications, concert duty, etc.

Position Requirements

- A minimum of five years of professional experience in an arts organization working in the field of arts education with a 4-year undergraduate degree or equivalent experience required
- Familiarity with different music education pedagogies and the culture of youth orchestras and/or community music schools in combination with demonstrable experience working with music teachers and students
- Experience working in with artists of diverse disciplines, with a track record of achieving shared goals and successful program execution with multiple stakeholders and agendas
- Experience in collaborative program design and development coupled with a successful track record of sustainable implementation and execution of large-scale projects
- Excellent verbal and written communication skills with demonstrable ability to effectively facilitate meetings and present publicly and provide professional and appropriate business level written information utilizing various media
- Experience in managing full time staff
- Strong knowledge of orchestral music, ability to read scores, and experience working with orchestras
- Familiarity with AEA, SDC, and Actor's Equity compliance, contracts, and work rules a plus
- Ability to work well on a team and in a high-pressure, multi-tasking environment
- Strong desktop computer skills (business professional level) and excellent time management and organizational skills
- Ability to work with diverse personalities and populations
- Ability to work cooperatively in a small open workplace environment
- Knowledge of state or national learning standards a plus
- Spanish proficiency preferred
- Local travel, as well as evening and weekend availability

How to apply:

Complete the online application by clicking [here](#).

- Complete the application with all pertinent information
- At the end of the application, a confirmation page will appear when you have submitted your application.

The Los Angeles Philharmonic Association will consider for employment qualified Applicants with Criminal Histories in a manner consistent with the requirements of the FCIHO.

An Equal Opportunity Employer

It is the Los Angeles Philharmonic Association's policy to provide equal employment opportunity for all applicants and employees. The Association does not discriminate on the basis of race, color, religion, religious creed (including religious dress and religious grooming), sex (including pregnancy, perceived pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, national origin, ancestry, citizenship, age, physical or mental disability, legally protected medical condition or information, genetic information, marital status, gender, gender identity, gender expression, military status, veteran status, or any other basis protected by federal, state, or local law. Consistent with the law, the Association also provides reasonable accommodation for disabled applicants and employees in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act, for pregnant employees who request an accommodation with the advice of their health care providers, for pregnancy, childbirth or related medical conditions; for employees who are victims of domestic violence, sexual assault or stalking; and for applicants and employees based on their religious beliefs and practices.